CITY OF THE VILLAGE OF CLARKSTON

Historic District Commission

Art Pappas Village Hall 375 Depot Road
Clarkston, MI 48346

Certificate of Appropriateness
November 21, 2025

Plans for:	46 South Holcomb Road
Owner:	Maria Mokienko
Applicant:	Renee Gawenda

At the Clarkston Historic District Commission (HDC) meeting held on November 18, 2025, the commission voted to grant a Certificate of Appropriateness (CoA) to replace two non-original windows, both vinyl: 1) east (rear) elevation; 2) south elevation (garage). The replacements would also be vinyl, double hung, identical size (no change in openings or trim). Application is supported by photos and a Wallside Windows contract for windows as described.

The Secretary of Interior Standards for Rehabilitation #9 and #10 appear to apply.

Homeowners must return to the HDC with any changes of design or materials. A Certificate of Appropriateness is only approval for the requirements of the City of the Village of Clarkston Historic District and does not replace or supersede zoning, building construction permit, other city ordinances and legal requirements.

A Historic District Commission CoA is valid for one year. If the approved work is not complete within that time, please contact the city office for review.

Michael Moon, Secretary
Clarkston Historic District Commission
375 Depot Road
Clarkston, Michigan 48346
248-376-4076

Wallside Windows

WE CAN DO THAT. WE ARE THE FACTORY!

27000 W. Tr[illegible] Rd.
Taylor, MI 48[illegible]
Phone: 8[illegible]
Toll Free: 800[illegible]
Fax: 313-2[illegible]
www.wallside.com

Date: [illegible]
Customer#: [illegible]
Job #: [illegible]
Promotion: [illegible]
Siding #:
Appt #: [illegible]
Proofed By:
Date: [illegible]

CONTRACT

State License # 00621

A Customer Information PC ☐

Name(s): [illegible]
Address: [illegible]
City: [illegible] St: [illegible] Zip: [illegible]
Phone #1: 248-[illegible]-5291 Phone #3:
Phone #2: Phone #4:
Email: [illegible]

B Job Location

Name: [illegible]
Address: [illegible]
City: [illegible] St: [illegible] Zip: [illegible]
Jobsite #:
Time Available For Measure: Thurs 9 12-2

MADE IN MICHIGAN

C Financial Terms CC ☐

The Customer agrees to pay the total sum of:
As follows:
Upon Signing [illegible]. CK, CC, Cash
COD on measure [illegible] CK, CC, Cash
COD on windows [illegible]
COD on siding
Bank financing/other
Bank Name: Finance Term:

D Job Summary

Total Windows/DW Removed: 2
Total Windows/DW Installed: 2
Int. Doorwall Handle Color:
Window Color: In White Out White
Trim Color: White #220
Glass: Low-E
Initial:
Initial:
Initial:

E Riders

☐ Siding ☐ Alter
☐ Muntin/Specialty
☐ Disclaimer

F Measure Info DZ

Measure Tech:
Measured By: Date: 10/9

G Condo Info

Name:

H Work Order

	Stop Size / Finished Size	Sill Size	Location	5-Year Glass Breakage Warranty	O.H. Tilt (C/D)	Picture Window	Slider: Double	Slider: End Vent	Slider: Center Vent	Casement: Single (Hinge L/R)	Casement: Double	Casement: Awning	Casement: Picture Window	Miscellaneous: Specialty/Garden Bay/Bow	Miscellaneous: Doorwall (R.L.H) (from outside)	Glass: Screen (Full / 1/2)	Glass: Obscure (Both/L)	Glass: Muntin Color Contour or Flat	Glass: Muntin Count	Glass: Temp. (Both/L)	Glass: Brick	House Type: Frame (Sided)	House Type: Brick	Sills: Sill (Both/Pine/White)	Instructions: WOOD Lock	Instructions: Extension Jamb	Instructions: Wood Buck	Instructions: Casing	Instructions: Pan Removal	Instructions: Outside Install	Instructions: Alter Opening	Type of Removal	
1	23½ x 37		Porch		X										½		L			T		X									V	1
2	65½ x 40½		[illegible]		[illegible]		X															X									V	2
3																																3
4																																4
5																																5
6																																6
7			R/R Shutters - 1X																													7
8																																8
9																																9
10																																10

Tech Sight Unknown

I Sales Comments

J Measure/Installer Comments

Construction review required ☐ Yes ☒ No
If yes, photo required.

K Office Use Only

LEAD-SAFE EPA CERTIFIED FIRM
NAT 26824-2

CONTRACT TERMS AND CONDITIONS: 1. Purchaser's Right to Cancel. Under Michigan Public Acts of 1971, No. 227, if this agreement was solicited in a personal or telephonic solicitation at your residence, and if you sign this agreement at your residence, then you, the purchaser, may cancel this transaction at any time prior to midnight on the third business day after the date of this transaction. See the notice of cancellation form on the back of your copy of this agreement for an explanation of this right. Additionally, the seller is prohibited from having an independent courier service or other third party pick up your payment at your residence before the end of the 3-business-day period in which you can cancel the transaction. MORE TERMS AND CONDITIONS ON THE BACK OR VISIT WWW.WALLSIDE.COM/TERMS ➤

All jobs MUST be measured at least 21 days prior to the promised installation date, otherwise the installation date will be rescheduled. Further, requested changes must be received at least 21 days prior to the installation date. Any changes may result in a rescheduled installation date. Customer is responsible for removing and reinstalling alarms and window treatments. New interior trim is not painted or stained. Wallside will clean up work area and haul away debris.

By: Purchaser(s) [Print]
Print Name: Purchaser(s) [Sign]
Accepted By: Installation Date





